

YEOVIL CRIME REDUCTION TEAM

PRIVACY NOTICE (OFFENDERS)

This document describes the BCRP and explains how we will process your personal data and the lawful basis for that processing.

It describes the types of processing we will carry out, and the kind of information about you that we will process. It also explains how we obtain your personal data, who we will share it with and for how long we will keep it.

At the end of the document, you will be able to read about your rights.

About Yeovil Crime Reduction Team

We are a membership organisation that includes retailers, licenced premises, police, NHS, unitary and town councils, community safety & outreach teams. The purpose of the BCRP is to prevent, detect, or reduce the impact of low-level crime and anti-social behaviour & homelessness [Area of Activities in *Rules & Protocols*].

Contact details

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Because the BCRP will process personal data, including your own, it is registered with the Information Commissioners Office (Registration Number: Z8420363)

One of the BCRP's obligations under the law is to provide you with all the information you may wish to know about why and how it will process your personal data – and tell you about your rights. This is the purpose of this document.

Purpose of processing personal data

The BCRP is a membership organisation which represents its members who have the right to protect their premises, property, staff and customers from crime and anti-social behaviour, and to exclude from their premises any individuals who are threats to their premises, property, staff, or customers.

Where an individual has been reported by a member of the BCRP for direct involvement in an incident that represents such a threat, the BCRP will process that individual's personal data for the specific purpose of enabling members to exercise their rights.

The BCRP's members will share the personal data of that individual among themselves so that they can identify the individual and may exclude the individual from all of the properties of all scheme members, across the BCRP's Area of Activities which extends across **Yeovil, Sherborne, Crewkerne, Chard, Glastonbury and Street**.

You have been reported as involved directly in one or more incidents that represented a threat to one or more members' premises, property, staff, or customers, and therefore your personal data will be processed by the BCRP on behalf of its members.

Lawful basis of processing

The BCRP's members' 'legitimate interest' provides the lawful basis on which it may process specific items of offenders' personal data for specific purposes without your consent.

The BCRP processes Special Category Data under Schedule 1, Part 2 of Data Protection Act 2018 as the BCRP has a substantial public interest in preventing and detecting unlawful activity.

The BCRP also processes alleged or suspected criminal activity under Schedule 1, Part 3 of the Data Protection Act 2018, Paragraph 36 for Substantial Public Interest.

Types of processing

The BCRP undertakes the following types of processing of personal data of offenders:

- **Data collection;** see **Sources of personal data** below.
- **Data storage;** storage of offenders' data in a facility independently certified as secure to a high standard.
- **Data retention;** see **Data Retention period** below.
- **Data collation;** associating individual offenders with multiple incidents, and with other offenders.
- **Data sharing;** as defined in **Recipients, or categories of recipients, of personal data** below.
- **Data deletion;** see **Data Retention period** below.
- **Data analysis;** of de-personalised data for historical comparisons etc.

Personal, Special Category and Criminal Activity data

The BCRP may collect the following types of personal data relating to identified and unidentified offenders:

Names, images (police custody images & members' CCTV images), date of birth, descriptions, ethnicity, aliases, associates who commit retail crime (including partners), vehicles, arrests, suspected/attempted criminal or anti-social activity, convictions, warning markers.

Sources of personal data

Offenders' personal data may be provided to the BCRP by:

- **Offenders** who may voluntarily offer information about themselves.
- **Members** who may submit reports about incidents in which offenders have been involved. They may also send relevant 'intelligence' about offenders, for example they may provide a name when asked to identify an unidentified CCTV image.
- **Police or other public agencies** may provide offenders' personal data under a formal Information Sharing Agreement.
- **Data Controllers of other organisations, similar to the BCRP**, in other areas where there is evidence that an offender has participated, or is likely to participate, in any threat or damage to premises, property, staff and customers in those areas.

Recipients, or categories of recipients, of personal data

The following types of individuals may have access to the BCRP's data, including offenders' personal data:

- **Members** who are property owners, agents or their employees working within the operational areas of the BCRP who share the same legitimate interests.
- **Employees and officers of public agencies** involved in the prevention and detection of crime, such as police, whose lawful basis for processing your data is their public task.
- **Data Controllers of other organisations, similar to the BCRP**, in neighbouring areas if there is evidence that an offender has participated, or is likely to participate, in any threat or damage to property, staff and customers in areas outside the BCRP's area of operation.

The BCRP will not transfer Offenders' data outside the UK.

Data retention period

When an offender is reported by a member for participating in any threat or damage to any member's property, staff or customers, his/her name and facial image may be shared amongst members for a maximum of 36 months.

If no further report is submitted during that period, the offender's data will be withdrawn from members at the expiry of that period. It will be retained for a further 12 months in the BCRP's database (which can only be accessed by the Data Controller) after which time it will be irrevocably deleted.

Your rights

You have the right to obtain a copy of all the personal data which the BCRP holds about you; to do so the offender must contact the Data Controller (see **Contact details** above); you may be required to provide proof of your identity. In any case the BCRP will respond to your request within 60 days.

If, when you access your personal data, any of it is found to be incorrect, unnecessary, or disproportionate, you can require the BCRP to correct it. You do not have the right to require the BCRP to delete any data which is correct, necessary or proportionate for the BCRP's purposes of processing.

You have the right to complain about the BCRP to the Information Commissioners Office; you can submit a complaint on the ICO's website at <https://ico.org.uk/concerns/handling/>.